

Jefferson County Soil & Water Conservation District (SWCD) Long Range Business Plan 2024-2028



What We Do For You

- Provide technical assistance to land managers to conserve water, reduce erosion, and improve fish and wildlife habitat
- Plan projects that meet both landowner and natural resource needs
- Assess land and water conditions to prioritize improvement efforts
- Demonstrate improvements by tracking land and water conditions
- Showcase successful work to garner support for local efforts
- Work with partners to identify and address watershed-wide concerns and opportunities
- Facilitate discussions to resolve natural resource concerns
- Seek funding for technical assistance, project implementation, monitoring, and outreach

Jefferson County SWCD Office

625 SE Salmon, Ste 6
Redmond, OR 97756
Phone: 540-315-2181
districtmanager@jeffswcd.org

www.jeffswcd.org

Board of Directors

Lloyd Forman (Chair)
Rob Galyen (Vice Chair)
Brad Klann
Curt Locke
Scott Samsel
Craig Weigand

SWCD Staff

Staci Merkt, District Manager
Adam Haarberg, Project Manager
Ellen Hammond, Conservation Specialist
Vacancy

Bimonthly Meetings

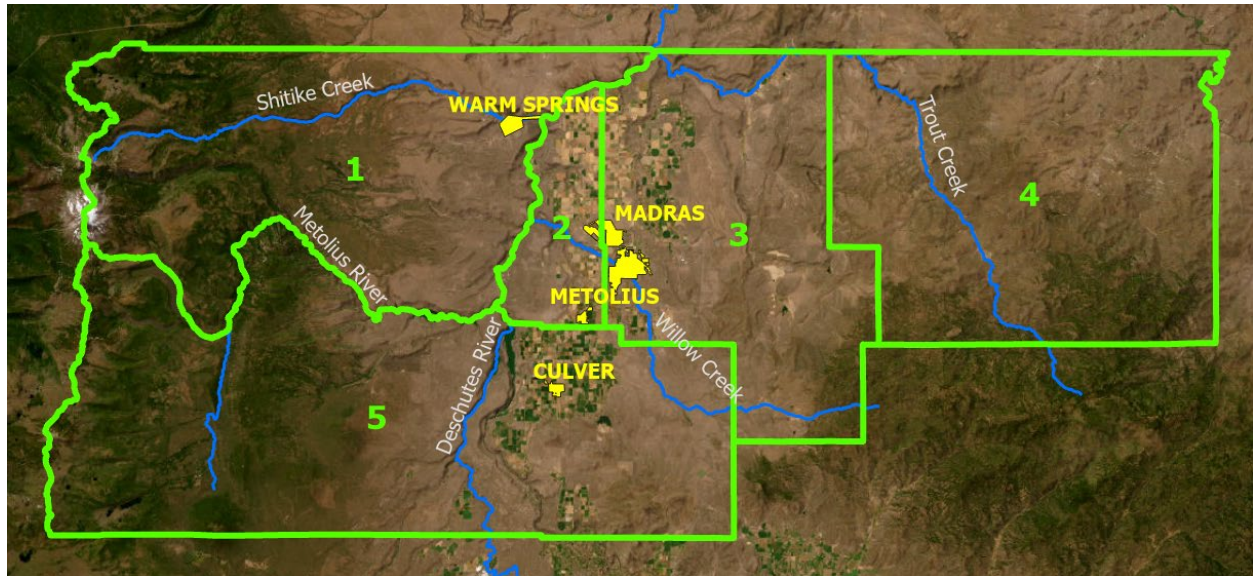
Board Meetings are held 4th Tuesday of odd-numbers months at noon. The public is invited.

Table of Contents

DISTRICT MAP	4
ACRONYMS	4
EXECUTIVE SUMMARY	5
GEOGRAPHY AND AGRICULTURE	6
STRUCTURE AND GOVERNANCE	8
Enabling and Governing Legislation.....	8
History.....	8
Leadership.....	9
ROLES AND RESPONSIBILITIES	10
Local Level.....	10
State Level.....	11
Revenue to the County Economy	11
MISSION, VALUES, AND GOALS	12
Mission.....	12
Vision.....	12
Goals.....	12
PRIMARY PROGRAMS	12
Jefferson County Agricultural Drought Resiliency Group.....	12
Trout Creek Enhancement.....	12
Pesticide Stewardship Partnership.....	12
Campbell Creek Strategic Implementation Area (SIA).....	12
Conservation Reserve Enhancement Program (CREP).....	12
NRCS Conservation Implementation Strategies (CIS).....	12
NATURAL RESOURCE CONCERNS AND OUTCOMES	13
DISTRICT CAPACITY	16
APPENDICES	18
Appendix A: General Powers of Soil and Water Conservation District Directors.....	18
Appendix B: Statutes and Administrative Rules.....	20
Appendix C: Current Fiscal Year Budget.....	21

DISTRICT MAP

This map shows the boundaries as updated in 2023 in response to new legislative requirements.



Zone 1 = VACANT (Confederated Tribes of Warm Springs)

Zone 2 = Brad Klann

Zone 3 = Craig Weigand, Jr.

Zone 4 = Lloyd Forman

Zone 5 = Curt Locke

At-large #1 = Scott Samsel

At-large #2 = Rob Galyen

ACRONYMS

CIS	Conservation Innovation Strategy
CREP	Conservation Reserve Enhancement Program
FTE	Full Time Equivalent Employee (2080 hrs/yr)
NUID	North Unit Irrigation District
NRCS	Natural Resources Conservation Service
OAR	Oregon Administrative Rule
ODA	Oregon Department of Agriculture
ORS	Oregon Revised Statute
OSU	Oregon State University
OWEB	Oregon Watershed Enhancement Board
SWCD	Soil and Water Conservation District
USDA	United States Department of Agriculture

EXECUTIVE SUMMARY

This five-year Business Plan (2024-2028) details the Jefferson County Soil and Water Conservation District (District) services, activities, resources, staffing, and finances currently available and planned to carry out its mission. The Business Plan also contains general information about the District and guides the development of the District's annual work plans and budgets.

The District provides technical assistance and financial support to install conservation practices to meet natural resource goals.

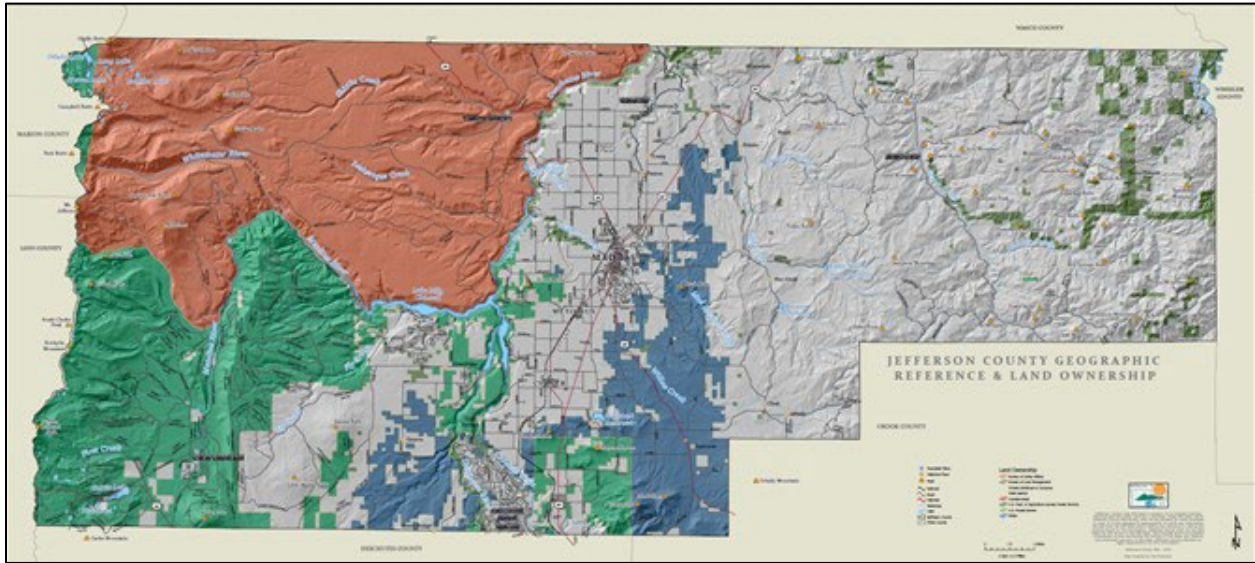
The Business Plan also describes resource concerns and how the District will address them. To meet current and future needs, the District must increase personnel and physical resources to provide services, activities, and programs that directly impact all county residents.

Audience

This Plan is intended for Jefferson County residents and government officials, funding sources, legislators, and partner agencies.

This Business Plan is intended for Jefferson County residents, government, and business leaders; potential funders; legislators at all levels; and partners in local, state, and federal government agencies and private organizations. This Plan provides a clear understanding of what the District is and how the District's work affects these audiences. By making this connection, we strive to gain their support, cooperation, and participation in District activities.

GEOGRAPHY AND AGRICULTURE



Jefferson County was created in 1914, out of territory that was once part of Crook County. The county is named after Mount Jefferson, the second highest peak in Oregon (elevation of 10,497 feet).

The county encompasses 1,791 square miles (1,146,639 acres). About half is privately owned, while a quarter each consists of part of the Confederated Tribes of the Warm Springs Reservation and federal lands.

Geographically, the county includes portions of the Cascade Mountains to the west and the Ochoco Mountains to the east. Elevation ranges from 1562 ft. at Warm Springs to the top of Mt. Jefferson. The County owes much of its agricultural prosperity to the arrival of the railroad in 1911 and irrigation water in 1946, which created a land rush and a population boom in Madras and the surrounding area; the farmland around the town would eventually produce some of the world's finest mint and seed crops.

Climate

Rainfall averages 9-10 inches annually in Madras, 12-15 inches in much of the eastern part of the county with averages of 20-80 on the timbered east slopes of the Cascades. The growing seasons average 90-120 days at the lower elevations.

Geology:

A combination of volcanic and sedimentary material makes up Jefferson County geology. Deep, faulted stony canyons, buttes and varicolored sediments are characteristic of this area. The ash soils in this area potentially can produce large amounts of sediment from accelerated runoff when exposed, compacted, or channeled.

Detailed Soil Surveys have been completed on all parts of the District that are not federally owned (<http://websoilsurvey.nrcs.usda.gov>).

Many springs appear in canyon walls where the more porous Deschutes Formation hits the impermeable John Day Formation; groundwater flows along the interface between the formations until it reaches the ground surface or is tapped with a well. Higher nitrates have been found in many of these springs, but the source is unconfirmed.

Use of Private Lands

The upper Trout and Willow Creek watersheds near the Jefferson/Crook County line consist of coniferous forest. These forests are harvested for timber and grazed by cattle. Middle elevations consist primarily of juniper savanna interspersed with treeless grassland. Both types of lands are grazed by cattle as part of large ranches. Juniper density has increased dramatically over the past 90 years. The increase in juniper has reduced the uplands' ability to collect and store precipitation.

Irrigated croplands cover the lower elevation areas known locally as Mud Springs, Gateway, Little Agency Plains, Agency Plains, Culver, Henderson Flat, and Trail Crossing. Irrigated crops include grass seed, alfalfa, seed potatoes, carrot seed, grains, flower seed, hay, nursery crops, herbs, mint, onion seed, garlic, hemp, and some vegetables.

Approximately 58,990 acres of the 64,142 irrigated cropland acres are within the North Unit Irrigation District (NUID). Wickiup Reservoir is the primary water source. Water is routed in the Deschutes River from Wickiup Reservoir to Bend and then diverted into 65 miles of main canal to Jefferson County. Since the formation of NUID, more than half the land has been converted from surface to sprinkler irrigation. Conversion is a necessity due to rising labor costs and reduced water supplies.

The remainder of the irrigated land lies along smaller streams, and irrigation is limited to those stream flows.

The small amount of non-irrigated cropland is devoted to a wheat/fallow rotation and is at best, marginal wheat land. Non-irrigated crops include hay, winter wheat/summer fallow, pasture, and perennial vegetation planted under the Conservation Reserve Program (CRP).

City-Suburban Areas:

Madras is the center of the county and most landowners and residents trade here. Culver and Metolius are small but growing incorporated cities. Warm Springs is the center of business on the Warm Springs Indian Reservation. Additionally, the communities of Gateway, Ashwood, Camp Sherman, and Crooked River Ranch lie within the County.

Economy

Agriculture drives Jefferson County's economy. Gross income from agricultural commodity sales totaled \$74.4 million and contributed more than \$260 million to the Central Oregon economy in 2012. By comparison, agricultural commodity sales in Deschutes County averaged \$26.1 million and contributed \$91.3 million in total economic impacts.

STRUCTURE AND GOVERNANCE

Enabling and Governing Legislation

The District is one of 45 conservation districts in Oregon. Conservation districts are defined in Oregon law as political subdivisions of state government. A District is not a state agency. Rather it is a municipal corporation, a form of local government, which is required to follow many of the same laws that govern state agencies and special districts. It is specifically governed by ORS 568.210 to 568.890 and ORS 568.900 to 568.933. See Appendix A for the specific powers and authorities granted to districts. Appendix B lists other statutes and administrative rules to which the District is subject.

Districts must follow these requirements to remain legal:

- Submit to the Oregon Department of Agriculture (ODA) a proposed long-range plan and annual work plan.
- Call an annual meeting where they shall present an annual report and audit.
- Provide full and accurate records of all proceedings and schedule an annual audit.

The Oregon Revised Statutes (ORS) that established and govern Oregon's Districts was significantly revised by the 2009 Legislature to address the evolving challenges and opportunities presented to today's SWCDs that were not envisioned when the Statute originated, and to eliminate antiquated provisions in the previous editions. The following was added: **"promote collaborative conservation efforts to protect and enhance healthy watershed functions, assist in the development of renewable energy and energy efficiency resources"**.

History

The Trout Creek Soil Conservation District was formed in 1957. It was joined in 1961 by the West Jefferson Soil Conservation District. These merged in 1974 to form the Jefferson County Soil and Water Conservation District, which follows the County boundary.

Leadership

Board Directors

A board of seven directors governs the District. Directors are elected by the electorate of Jefferson County at the November General Election, which is held during even-numbered years. Director positions are elected in staggered terms to provide continuity on the Board and maintain consistent operations. The Board may appoint a person to fill a board vacancy between elections for the duration of that position's term.

Five of the seven positions are classified as zone positions and must meet the zone requirements and terms of office (ORS 568.560): "Zone directors must own or manage 10 or more acres of land in the district, be involved in the active management of that property, reside within the boundaries of the district, and be a registered voter." An individual may serve as a zone director in lieu of land ownership or management requirements if the individual resides within the zone that is represented, has served at least one year as a Director or Associate Director, and has a conservation plan approved by the Board.

The other two positions are at-large positions. To qualify for an at-large position, a person must reside in Jefferson County and be a registered voter. No land ownership or management requirements are needed for an at-large position, which is also governed by ORS 568.560.

An individual director has power only when acting as a part of the Board. Individual Board members may be delegated authority or power to act on behalf of the Board in specific, limited tasks. This authority or power is granted through Board action (resolution, motion, policy, etc.) and must be recorded in the meeting minutes.

The Board works cooperatively as a unit to plan and oversee implementing District programs. As a representative of the Board, opinions expressed publicly by individual Board members should be consistent with established Board policy, not the individual's personal agenda or opinions.

ORS 568.560 requires all Districts to select a Chair and Secretary from among its directors. The District may elect other officers as desired.

The **Chair** represents the District with other districts, agencies, associations, partners, organizations, legislators, and property owners consistent with the policies, plans, and interests of the District. The chair will also conduct regular and special meetings of the Board.

A **Vice-Chair** acts as the Chair in case of the absence or unavailability of the Chair.

The **Secretary** is the custodian of all District records, minutes, contracts, and other official documents.

Associate Directors

Associate Directors are non-voting members of the Board. They are appointed by the Directors to serve as advisors and representatives. Associate directorship offers a way to educate potential directors, broaden community input to SWCD, and expand SWCD programs. The District does not currently have any Associate Directors.

ROLES AND RESPONSIBILITIES

The District assists land managers with conservation planning, technical and financial assistance, farm bill program opportunities, and answers to conservation-related questions. The District also monitors water quality and landscape conditions to identify concerns, develop solutions, and track progress in improvements.

The District works with agencies and individuals as partners in our efforts to achieve our vision. Various memoranda of agreement and/or understanding, working agreements, intergovernmental agreements and informal arrangements, formalize the partnerships. The agreements outline the responsibilities of each partner and identify the types of assistance, resources, and support each will provide to accomplish common conservation goals.

Local Level

Land Managers

Land managers utilize the District as its primary point of contact for all District programs as well as those of ODA and the USDA's Natural Resource Conservation Service (NRCS). Land managers can receive technical assistance with natural resource concerns and assistance in securing funding for an array of natural resource conservation projects.

North Unit Irrigation District (NUID)

NUID is a key partner for the 60,000 irrigated acres within their boundary. They and the District coordinate technical and financial assistance to NUID patrons. NUID staff also participate on many of the District's technical committees.

USDA Natural Resource Conservation Service (NRCS)

The District maintains a Cooperative Working Agreement with the NRCS to provide office space and equipment and assistance with conservation planning and conservation practice implementation activities in Jefferson County. The District also from time to time enters into Contribution Agreements with NRCS to produce complete conservation plans. The NRCS provides technical assistance to the District and directly to county landowners and producers.

Wy'East Resource Conservation and Development (RC&D)

The RC&D helps fund and implement projects that save energy, such as solar pumps and irrigation efficiency.

State Level

Oregon Department of Agriculture (ODA)

The ODA Natural Resources Division provides administrative oversight and partial administrative and technical support funding. The District submits annual work plans, annual reports, quarterly progress reports, and financial reports to ODA. ODA is also the Designated Management Agency for agricultural pollution programs, and the District is the lead for implementing the Middle Deschutes Agricultural Water Quality Management Area Plan.

Other state agencies

- Oregon Watershed Enhancement Board (OWEB) provides grants for habitat restoration and watershed improvement projects. They also provide the funds for District operations.
- Oregon Department of Environmental Quality (DEQ) sets state water quality standards and provides technical assistance to water quality monitoring and improvement efforts.
- Oregon Department of Fish and Wildlife (ODFW) supports efforts to improve fish and wildlife habitat and advises on water quality monitoring and improvement efforts.
- Oregon Department of Forestry (ODF) regulates commercial timber harvesting on private forestlands.

Oregon Association of Conservation Districts (OACD)

The OACD provides technical and administrative support to the District. It is also the main conservation district advocacy organization with the Oregon State administration and legislature.

Oregon State University (OSU)

OSU professors assist the District at both the Central Oregon Extension and OSU Campus levels with management practices.

Revenue to the County Economy

It is not possible to calculate the value of District activities to the County. However, gross income from agricultural commodity sales totaled \$74.4 million and contributed more than \$260 million to the Central Oregon economy in 2012.

MISSION, VALUES, AND GOALS

Mission

The Jefferson County Soil and Water Conservation District pursues natural resource stewardship through collaboration, assessment, and project implementation.

Vision

Resource management in Jefferson County benefits both watershed health and economic viability.

Goals

1. Improve irrigation efficiency and reduce irrigation runoff
2. Improve soil health
3. Protect and improve water quality
4. Improve streamside conditions and habitat
5. Improve rangeland and forest health

PRIMARY PROGRAMS

Jefferson County Agricultural Drought Resiliency Group

Staff facilitate the Group in developing and implementing a Long-Range Plan so “Jefferson County agriculture will thrive by adapting successfully to drought, and will support its people, animals, economy, environment, and culture.” The Plan is due December 31, 2023, and is being crafted by over 60 people. Working groups will continue to meet over time to implement the Plan.

Trout Creek Enhancement

For 30 years, staff have worked with the Oregon Department of Fish and Wildlife and other partners to reconnect Trout Creek to its floodplain and improve fish habitat and passage for steelhead. Trout Creek is the uppermost steelhead habitat on the Deschutes River.

Pesticide Stewardship Partnership

Staff work with partners to measure pesticides in local waters and to work with landowners to reduce them where needed.

Campbell Creek Strategic Implementation Area (SIA)

Staff worked with ODA to select Campbell Creek for intensive monitoring of land conditions and water quality and to follow up with resource concerns.

Conservation Reserve Enhancement Program (CREP)

Staff work closely with Crook County to implement the CREP program to protect streamside vegetation.

NRCS Conservation Implementation Strategies (CIS)

Staff help NRCS with resource assessments, monitoring, outreach, and technical assistance in the following CISs: Trout Creek, Agency Plains, and the upcoming NUID Soil Health CIS.

NATURAL RESOURCE CONCERNS AND OUTCOMES

A natural resource concern is a condition that does not meet agreed-to or established criteria for a quality, sustainable resource.

The top five resource concerns are:

1. Irrigation water efficiency
2. Soil health
3. Water quality
4. Streamside conditions and habitat
5. Rangeland and forest health

These resource concerns are evident in our County as:

1. Irrigation water runoff entering streams.
2. Bare soils in croplands and rangelands.
3. High nitrates in groundwater, pesticide detections in local agricultural drains.
4. Streams not connected to their floodplains, eroding streambanks.
5. Overstocked junipers and forests.

The desired outcomes to address these concerns are:

1. Reduce irrigation runoff to the Deschutes River and its tributaries.
2. Encourage crop residue to reduce erosion on agricultural soils.
3. Nitrate source identified and addressed, reduced pesticide use.
4. Revegetation of stream and riverbanks to develop a functioning riparian area, modification of incised channels.
5. Rangelands have an acceptable density of junipers.

Goal #1: Improve irrigation efficiency and reduce irrigation runoff

Trends: OSU estimated 87% on-farm efficiency. In addition, 90+% of NUID fields are sprinkler or drip irrigated, and half of those are under center pivots. However, at times water still runs off fields to the Deschutes River and its tributaries.

Strategies: NRCS Soil Health CIS to increase percentage of high-efficiency irrigation, pond survey to determine what ponds can be cleaned out or lined to hold more water.

Intended outcomes: Maximized irrigation efficiency and minimal runoff to the Deschutes River and its tributaries.

Metrics and measurable objectives: To be determined in 2024 by the Drought Group's Cropland Workgroup in conjunction with the District and will likely include the conversion to efficient sprinkler systems.

Goal #2: Improve soil health

Trends: Jefferson County soils are generally low in organic matter. Central Oregon Seeds, Inc. data show a median of ~2.7% in NUID croplands (range is ~1-4%). It is assumed that years of irrigation has increased organic matter in those fields. According to soil surveys, organic matter in rangelands varies from 0.5 – 10%, depending on whether the soil is a dry, south-facing slope or a wet meadow. Research shows that Juniper encroachment and the resulting loss of native perennial vegetation reduces water infiltration, exposes soil surfaces, and increases runoff and erosion. Data are needed to track trends over time as a result of management.

Strategies: Control juniper, followed by control of annual grasses, seeding of perennial plants, and periodic burning; cover crops on croplands; reduce bare ground in croplands

Intended outcomes: Increased amount of land with appropriate plant cover.

Metrics and measurable objectives: To be determined by the Drought Group's Croplands and Ranchlands Workgroups in conjunction with the District and will likely tie into assessment methods for the NRCS Soil Health CIS. Baseline assessments are needed before measurable objectives can be developed.

Goal #3: Protect and improve water quality

Trends: Turbidity in field runoff reaching the Deschutes River has decreased drastically in the last few decades. However, high nitrates are still being measured in Campbell Creek. And there are some pesticide detections in agricultural drains.

Strategies: Decrease field runoff, build more ponds to capture sediment, determine source of nitrates and pesticides, landowner outreach on pesticide use.

Intended outcomes: Identify sources of nitrates and pesticides and address them.

Metrics and measurable objectives:

1. All measured Pesticides of Concern in 2028 are below aquatic benchmarks.
2. Metrics for other parameters to be determined by the Local Monitoring Team after evaluating existing data and continuing the Campbell Creek SIA monitoring.

Goal #4: Improve streamside conditions and habitat

Trends: Existing data are incomplete, not easily accessible, and currently being evaluated. Visual observations and some NDVI data show that many streams have improved streamside vegetation.

Strategies: Develop methodology to assess across all Jefferson County rangelands and make that information easily accessible. Provide outreach to landowners on technical assistance and funding.

Intended outcomes: Streams have adequate vegetation to protect water quality and to store water in the adjacent soils. Streams are connected to floodplains.

Metrics and measurable objectives: To be determined in 2024 by the Drought Group's Ranchland Workgroup in conjunction with the District and will likely be related to increasing streamside vegetation. Baseline assessments are needed before objectives can be developed.

Goal #5: Improve rangeland and forest health

Trends: Existing data are incomplete, not easily accessible, and currently being evaluated. Junipers occupy most of the rangelands. Many of the timberlands are overstocked with trees.

Strategies: Develop methodology to assess across all Jefferson County ranchlands and make that information easily accessible. Develop program that bundles juniper cutting, annual grass control, seeding of perennial plants, and periodic burning to restore rangelands. Thin conifer forests.

Intended outcomes: Reduced erosion, improved infiltration of water into soil, and captured runoff from storms. Rangeland and forests are resilient to wildfire, support soil and watershed health, and provide optimal wildlife habitat.

Metrics and measurable objectives: Metrics to be determined in 2024 by the Drought Group's Ranchland Workgroup in conjunction with the District and will likely be based on pilot assessments for the NRCS Trout Creek CIS. Baseline assessments are needed before objectives can be developed.

DISTRICT CAPACITY

Currently, with four employees, we assist approximately 500 landowners annually. This includes implementation of conservation practices and providing requested conservation information.

Today the challenges, resource concerns, landowner needs, regulatory requirements, consequences of non-compliance, scientific standards, and numbers and types of landowners needing assistance are sometimes overwhelming in scope. These factors will steadily increase in the future.

Staff

The current staff consists of 3 full-time employees and 1 part-time employee.

District Manager – 1 FTE

Personnel, administrative, and fiscal management.

Conservation Specialist– 1 FTE

Implement rangeland and stream protection projects in the Trout Creek watershed; position paid for by Bonneville Power Administration.

Conservation Specialist – 1 FTE

Open

Conservation Specialist – 5/8 FTE

Duties as assigned. Include Drought Resiliency Group, water quality monitoring, Pesticide Stewardship Partnership, and the Campbell Creek SIA.

Board of Directors

The Board of Directors consists of seven members elected countywide by voters. The Board works on a volunteer basis to set policy, plan goals, and enact a yearly budget for the District.

Volunteers

Volunteers occasionally work on specific tasks for the District and are not a large resource for accomplishing objectives.

Partnerships

The District relies on partnerships with other local agencies and non-profit institutions to further its natural resource conservation goals. They include:

- Middle Deschutes Watershed Council
- NUID
- NRCS
- Jefferson County

Facilities and Equipment

The District has two cubicles in the USDA Agricultural Service Center in Redmond. Most staff work from home. The District also owns a 2008 Dodge Dakota truck.

Funding

The District office receives its funding from primarily the following sources:

- Bonneville Power Administration
- OWEB
- ODA

Specific natural resource conservation projects are funded through grants from:

- Bonneville Power Administration
- OWEB
- Portland General Electric
- Bureau of Reclamation
- Oregon Department of Forestry

The current fiscal year's budget is included in Appendix C.

APPENDICES

Appendix A: General Powers of Soil and Water Conservation District Directors

ORS 568.550(1). The board of directors of a soil and water conservation district has the following powers:

- a. To secure surveys and investigations and do research relating to:
 - The character of soil erosion
 - The character of floodwater and sediment damage
 - All phases of the conservation, development, utilization and disposal of water
 - The preventive measures, control measures and improvements needed
- b. To conduct demonstrational projects on lands within the district upon obtaining the consent of the owner and occupier of such lands.
- c. To carry out preventive and control measures on lands within the district upon obtaining the consent of the owner and occupier of such lands.
- d. To enter into written agreements (see specifics in 568.330[(d)] [A]&[(B)])
- e. To obtain options upon and to acquire by purchase, exchange, lease, gift, grant, bequest or devise any property, real or personal or rights therein, (see specifics in 568.330[e])
- f. To borrow money and to mortgage personal property of the district as security (see specifics in ORS 568.330[f])
- g. To issue general obligation bonds of the district as provided in ORS 568.803
- h. To make available, on such terms as the directors shall prescribe, to landowners or occupiers within the district, agricultural and engineering machinery and equipment, fertilizer, seeds and seedlings and other material or equipment.
- i. To construct, operate and maintain such structures as may be necessary or convenient for performance of any of the operations authorized in ORS 568.210 to 568.880 and 568.900 to ORS 568.933.
- j. To develop comprehensive plans and specifications for the conservation of soil resources and for the continued control of soil erosion within the district, and to publish such plans, specifications and information and bring them to the attention of owners and occupiers of the lands within the district.
- k. To take over, by purchase, lease or otherwise, and to administer, any soil conservation, erosion control or erosion prevention project, or combination thereof, located within district boundaries undertaken by the United States or any of its agencies, or by this state or any of its agencies.
- l. To manage, as agent of the United States or any of its agencies, or of this state or any of its agencies, any soil conservation, erosion control or erosion prevention project, or combination thereof, within district boundaries.
- m. To act as agent for the United States or any of its agencies, in connection with the acquisition, construction, operation or administration of any soil conservation, erosion control or erosion control project, or combination thereof, within district boundaries.
- n. To accept donations, gifts and contributions in money, services, materials, or otherwise from the United States or any of its agencies, or from this state or any of its agencies, and to use or expend such moneys, services, materials or other contributions in carrying on its operations.
- o. To sue and be sued in the name of the district, to have a seal, which shall be judicially noticed, to have perpetual succession unless terminated as provided by law, to make and execute contracts and other instruments necessary or convenient to the exercise of its powers, and to make, and

from time to time amend or repeal, rules not consistent with ORS 568.210 to 568.808 and 568.900 to 568.933 to carry into effect its purposes and powers.

- p. To purchase liability or indemnity insurance, in such amounts and containing such terms and conditions as the board believes necessary for the protection of directors, officers and employees of the district against claims incurred in the performance of their duties.
- q. To place liens on real and personal property.
- r. To enter into written agreements with, coordinate activities with and provide assistance to landowners, managers and residents within the districts and federal, state and local governments, relating to natural resource issues, including but not limited to issues of:
 - Agriculture and forestry
 - Economic development based upon natural resources
 - Watershed management and ecosystem health
 - Invasive species
 - Alternate and renewable energy
 - Air Quality
 - Animal waste and nutrient management
 - Carbon sequestration
 - Access to market-based services and certification
 - Fuel reduction and wildfire planning and management
 - Preservation of agricultural, forestry and other lands
- s. To conduct outreach and conservation education activities.
- t. To provide financial assistance, including but not limited to loans and grants to implement activities and projects authorized under ORS 271.715 to 271.795, 569.210 to 568.808 or 568.900 to 568.933.
- u. To hold patents, trademarks and copyrights.
- v. To hold conservation easements under ORS 271.715 to 271.795.

ORS 568.550(2). As a condition to the extending of any benefits under ORS 568.210 to 568.808 or 568.900 to 568.933 to lands or the performance of work upon lands, the directors may require contributions in money, services, materials or otherwise to any operations conferring such benefits, and may require landowners or occupiers to enter into and perform such agreements or covenants as to the permanent use of such lands as will tend to prevent or control erosion thereon.

ORS 568.550(3). In order to avoid duplication of activities under subsection (1)(a) of this section, the department may call upon other state and federal agencies for assistance and cooperation in their fields in accordance with memoranda of understanding to be signed by all cooperating agencies.

ORS 568.550(4). A district may not adopt land use regulations under ORS chapter 197, 215 or 227. A district has the standing of an affected landowner to participate in the public process involving administrative rules, regulations, goals, guidelines, plans or other public body actions that may affect one or more properties within the district.

Appendix B: Statutes and Administrative Rules

The District is specifically governed by Oregon Revised Statutes (ORS) 568.210 through 568.890. In addition, the District is subject, but not limited to, the conditions of several statutes and administrative rules as follows:

- ORS 568.900 through 568.933 (Agricultural Water Quality Management)
- ORS 561.395 (Soil and Water Conservation Commission)
- ORS 561.400 (Natural Resources Division)
- ORS 44.320 (Oath of Office)
- Oregon Constitution, Article XV, Section 3 (Oath of Office)
- ORS 190.003 through 190.110 (Intergovernmental Cooperation)
- ORS 192.001 (Public Records Policy)
- ORS 192.005 through 192.190 (Custody and Maintenance Records)
- ORS 192.310 (Records and Reports)
- ORS 192.410 (Inspection of Public Records)
- ORS 192.610 through 192.710 (Public Meetings)
- ORS 198.010 through 198.955 (Special Districts)
- ORS 198.330 through 198.365 (Dissolution of Inactive Districts)
- ORS 198.410 through 198.440 (Recall)
- ORS 240.379 through 240.394 (Employment of Persons with Severe Disabilities)
- Title VII, Civil Rights Act of 1964 (Equal Opportunity Employment/Sexual Harassment/Discrimination) (Federal)
- Americans with Disabilities Act of 1990 (Hiring Persons with Disabilities) (Federal)
- ORS 244.010 through 244.4000 (Conflict of Interest)
- ORS 247.035 (Residency)
- ORS 294.305 through 294.565 (Local Budget) (required of districts with a tax levy)
- ORS 297.005 through 297.712 (Contracting)
- ORS 297.405 through 297.485 (Municipal Audits)
- ORS 542.750 (watershed Protection and Flood Prevention)
- ORS 659.010 through 659.990 (Employment Practices)
- ORS 659.405 (State Policy/Employment of Disabled Persons)
- OAR 839-07-550 through 839-07-656 (Sexual Harassment Prevention)

Appendix C: Current Fiscal Year Budget

Jefferson County SWCD 2023 - 2024 Proposed Budget								
GRANT - IN PROGRESS	STATUS OF PROJECT	TOTAL REVENUE FROM GRANT	ON GROUND EXPENSES (other than Personnel)	PERSONNEL	ADMIN AND ADMIN STAFF	TOTAL PERSONNEL & ADMIN	Direct Cost Allocation %	Admin Costs \$\$
Trout Creek (BPA)	In progress	\$186,473.00	\$42,121.00	\$113,152.00	\$11,200.00	\$124,352.00	18.69%	\$8,202.98
Beaver Creek Upland Treatment (PGE)	In progress	\$25,500.00	\$23,000.00	\$0.00	\$2,500.00	\$2,500.00	2.86%	\$0.00
Beaver Creek Upland Treatment (OWEB)	In progress	\$89,708.50	\$67,458.50	\$0.00	\$2,250.00	\$2,250.00	7.83%	\$2,597.41
Upper Trout Creek Trib Rehab (OWEB)	In progress	\$21,151.00	\$10,295.00	\$7,146.00	\$3,710.00	\$10,856.00	2.38%	\$788.11
Stenerson Upland Habitat Improvement (OWEB)	In progress	\$63,403.00	\$62,153.00	\$0.00	\$1,250.00	\$1,250.00	7.12%	\$0.00
Campbell Creek Watershed Enhancement (OWEB)	In progress	\$80,503.50	\$50,000.00	\$5,500.00	\$5,003.50	\$10,503.50	6.79%	\$0.00
Jefferson County Support	Awarded	\$3,592.00	\$0.00	\$0.00	\$3,592.00	\$3,592.00	0.40%	\$133.84
ODA Admin Funds	Awarded	\$24,994.75	\$1,000.00	\$0.00	\$23,994.75	\$23,994.75	2.81%	\$931.33
ODA 2023-24 TA Funds	Awarded	\$58,320.00	\$1,000.00	\$38,151.27	\$21,168.73	\$57,320.00	6.55%	\$2,173.07
ODF SFGP Juniper Removal	Awarded	\$32,279.97	\$25,985.43	\$3,380.00	\$2,934.54	\$6,294.54	3.63%	\$1,202.79
ODA 2023-24 PSP Monitoring	In progress	\$22,500.00	\$0.00	\$20,500.00	\$2,000.00	\$22,500.00	2.53%	\$1,982.68
OWEB CREP 2023-24	In progress	\$70,595.00	\$1,440.00	\$62,400.00	\$6,755.00	\$69,155.00	7.93%	\$2,630.44
BOR WaterSMART Upper Willow Juniper Removal	In progress	\$53,323.00	\$43,353.00	\$4,864.00	\$5,106.00	\$9,970.00	5.99%	\$1,986.87
MDWC Watershed Council Capacity (OWEB)	In progress	\$81,450.00	\$2,210.00	\$56,740.00	\$2,500.00	\$59,240.00	6.90%	\$2,289.69
Little Trout Creek Juniper Removal (OWEB)	In progress	\$29,182.00	\$28,529.00	\$0.00	\$2,653.00	\$2,653.00	3.28%	\$1,087.35
ODA Campbell Creek SIA (OWEB)	Awarded	\$25,000.00	\$9,000.00	\$9,000.00	\$7,000.00	\$16,000.00	2.81%	\$931.53
NWQI - Trout Creek (EQIP)	In progress	\$21,600.00	\$0.00	\$19,637.00	\$1,963.00	\$21,600.00	2.43%	\$804.84
MDWC CFCO YES Grant	In progress	\$5,000.00	\$50.00	\$4,950.00	\$0.00	\$4,950.00	0.56%	\$188.31
PGE Warm Springs Riparian Planting	In progress	\$900.00	\$765.00	\$135.00	\$0.00	\$135.00	0.10%	\$33.53
OWEB NRCS Farm Bill TA and Admin Grant	Awarded	\$24,998.00	\$13,397.00	\$9,328.00	\$2,273.00	\$11,601.00	2.81%	\$2,180.56
OWEB Small Grants (first year Biennium)	Awarded	\$50,000.00	\$46,500.00	\$1,500.00	\$2,000.00	\$3,500.00	5.61%	\$1,863.05
TOTAL 2022-2023 ANNUAL BUDGET		\$890,473.72	\$426,256.93	\$354,363.27	\$109,853.52	\$464,216.79	100.00%	\$29,986.35
Beginning Cash in Bank (Discretionary)						\$1,002.00		
Revenue/Funds Estimated In						\$890,473.72		
On the Ground Expenses Out						(\$426,256.93)		
Personnel Expenses Out						(\$354,363.27)		
						\$110,855.52		
Office Administration Hard Costs Out:								
Audit						\$5,800.00		
Bank service charges						\$200.00		
Internet						\$1,440.00		
Postage						\$800.00		
SDAO Dues and Ethics Dues						\$400.00		
Car Insurance/Property/Fidelity						\$4,500.00		
Dakota Mileage and repairs						\$4,500.00		
OACD Dues						\$1,500.00		
Storage Unit Rent						\$1,440.00		
Office supplies						\$2,000.00		
Connect 2024						\$800.00		
Miscellaneous/Contingency						\$10,000.00		
Total 2022 2023 Administration Hard Costs						\$33,180.00		
District Projected Fund Balance as of June 30, 2023						\$77,675.52		