

Jefferson County SWCD Board Minutes ~ June 24th, 2025

Jefferson County SWCD - 625 SE Salmon Avenue ~ Suite 6 Redmond, OR 97756

BOARD MEETING MINUTES

June 24th, 2025 11:30 am

Madras Airport Conference Room ~ Madras, Oregon

Virtually Via Zoom

Members Present:

Board:

Lloyd Forman (Zone 4) - Chair
Rob Galyen (At Large 2) – via zoom
Craig Weigand (Zone 3)
Gary Richards – via phone

Community:

Deschutes SWCD ~ Keli Moriarty

Staff Present:

Kate Haarberg ~ District Manager
Amber Herman
Adam Haarberg

Advisors:

NRCS ~ Lars Santana
North Unit - Collin Cowsill

Call to Order:

The June 24th, 2025 Jefferson County SWCD Board meeting was called to order by Chair Lloyd Forman at 11:50 PM with a quorum in place.

Approval of May 20th, 2025 Board Meeting Minutes:

May 20th, 2025 board minutes were emailed to the board before today's meeting for review.

Motion #1: Motion made by Lloyd Forman to approve the May 20th, 2025, Board minutes. Seconded by Rob Galyen. Motion carried unanimously with no Nays.

Approval of the June 2025 Financial Activity Report: Kate Haarberg went through the Profit & Loss and the Balance Sheet as well as the active Grants. We have created a "Paid Time Off" Liability account on the books to assure that we have those funds always available per. PTO is considered an **accrued liability** — a future obligation the company owes to employees. This ensures that the company's financials reflect what it owes in unused PTO. Kate pointed out that we are at the end of the quarter and will be submitting several RTF (requests for funds) in the next month.

Motion made by Craig Weigan to approve the June Financial Activity Report. Seconded by Rob Galyen. Motion carried unanimously with no Nays.

Approval of the ODA Annual Plan of Work for 2025-2026

Kate Haarberg went through our proposed Annual Plan of Work for the 2025-26 fiscal year. She pointed out this is an ODA requirement each year. We can make changes throughout the year if needed.

Motion made by Rob Gaylen to approve Jefferson Co SWCD Annual Plan of work 25-26. Seconded by Gary Richards. Motion carried unanimously. No Nays.

Discussion – Weed Coordinator Position Update: The County did sign off on the new IGA last week with the increase \$. However, then Ryan Brunner resigned on June 18th. Discussion

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resumed if we want to continue to hold/host the position under the SWCD. Kate had discussions with Matt at Public Works and he confirmed the changes the County has made to the Union Wages for this position, it was decided it makes sense for JeffCo Public Works to hold the position because they no longer have the wage restrictions and the position is considerably more a County job than an SWCD job.

Motion #4: *Motion made by Rob Galyen to not accept the new IGA with Jefferson County for the Weed Coordinator position and return the position back to the County. Seconded by Gary Richards Motion carried unanimously. No Nays.*

Staff Reports

Adam – Adam gave an update to the water flow in the creeks in his work area. He said that, unfortunately, most are drying up quickly. There was a steelhead red in in the watershed and some successful spawning. The trees that were sprayed for leaf beetles are doing better. Working on a design for Little Trout Creek Phase II for a grant to submit in August.

Amber – I have been working to finish up most of my CREP monitoring for this spring. I was also able to meet with both Scottie and Lloyd to get tours of their properties. I am hoping to go out with all of the board members to get a better understanding of the different areas of Jefferson County. I know this is a busy time of year but let me know if anyone has time or when a good time would be for me to reach out to you. The next cycle for the CREP grant is open and due next month. I have been busy helping NRCS as much as I can. Working on forestry checks, juniper checks, construction checks, etc. Finally, Keli has started with the DSWCD and we have been in the field together as much as we can the last few weeks. We are very excited to have her help!

NRCS Check-in with Lars Santana – Lars mentioned Thursday is the Deschutes SWCD Annual Meeting at 10. A couple of irrigation projects getting wrapped up. Other site visits including cover crops. Also mentioned he wanted another Soil Health workshop this summer.

NUID Check-in with Collin Cowsill - Better water year than the past 5 or 6. New pipeline operating well. Staffing changes coming up at the end of the year. Looking for a new Assist Mgr. Collin mentioned he may become water master which may impact his attendance at board meetings.

Board Directors Reports – Craig mentioned grass harvest is nearing. Water looking good. Prices are low which is a downside.

NEXT BOARD MEETING – Next board meetings is set for Tuesday, August 26th at 12:00 pm at the Madras Airport.

Meeting Adjourned by Lloyd at 12:50