



**JEFFERSON COUNTY SWCD BOARD MEETING AGENDA**  
**July 24th, 2024 @ 6:00 pm ~ Madras Airport Conference Room ~ Virtually Via Zoom**

*"Find New Ways to Grow and Adapt to New Methods of Conducting Conservation to Stay Relevant"*

<b>6:00</b>	<b>Call to Order: April Minutes – Spoke w/ Staci No minutes to approve</b>
<b>6:00</b>	<b>Approve July 24, 2024 Financial Activity Report</b>
<b>6:05</b>	<b>Welcome Kate Haarberg, District Manager</b>
<b>6:10</b>	<b>Update on PSP Outreach ~ Ellen</b>
<b>6:15</b>	<b>Small Grant Program Update &amp; MDWD report ~ Ally</b>
<b>6:20</b>	<b>Conservation Specialist Update ~ Ellen</b>
<b>6:25</b>	<b>Weed Program Update ~ Ryan</b>
<b>6:30</b>	<b>Trout Creek Project Update ~ Adam</b>
<b>6:35</b>	<b>Safety Meeting - Adam</b>
<b>6:40</b>	<b>Advisor Reports</b>
<b>6:45</b>	<b>Board Director Reports</b>
<b>6:50</b>	<b>Appointment of officers for 2024-2025</b>
<b>6:55</b>	<b>Set next meeting</b>

## Jefferson Co. SWCD Job Estimates vs. Actuals Summary

### All Transactions

	Est. Cost	Act. Cost	(\$) Diff.	Act. Revenue
<b>BPA 2024-2025</b>	204,000.00	39,951.40	(164,048.60)	0.00
Weed Coordinator - Jefferson County Funds	82,680.00	28,011.21	(54,668.79)	9,138.08
HB 2010 W Juniper Treatment	325,000.00	257,785.08	(67,214.92)	325,000.00
Gray Family Foundation 2023	2,500.00	2,149.07	(350.93)	0.00
MDWC Capacity 2023-25	166,142.00	73,547.90	(92,594.10)	60,985.31
ODA SOW 2023-25	135,232.00	64,344.26	(70,887.74)	67,616.00
ODA DO 2023-25	57,956.00	27,056.47	(30,899.53)	29,607.20
Reser Family Foundation (MDWC)	8,000.00	8,000.00	0.00	8,000.00
ODA PSP 2023-25	46,244.00	13,761.48	(32,482.52)	0.00
PGE I&E 2023	2,000.00	1,392.98	(607.02)	2,000.00
Little Trout Creek Juniper Removal (OWEB)	466,912.00	392,166.13	(74,745.87)	399,545.75
Campbell Creek BDA Implementation (OWEB)	121,007.00	114,396.22	(6,610.78)	108,906.30
NWQI Trout Creek (NRCS)	86,400.00	36,384.40	(50,015.60)	17,280.00
Campbell Creek SIA	124,999.00	70,501.33	(54,497.67)	43,003.51
Upper Trout Creek Trib Rehab (OWEB)	84,601.00	53,418.41	(31,182.59)	49,409.76
Beaver Creek Watershed Restoration	278,832.00	152,183.00	(126,649.00)	154,257.00
Stenerson Upland Habitat Improvement	253,609.00	235,928.68	(17,680.32)	238,660.83
<b>TOTAL</b>	<b>2,446,114.00</b>	<b>1,570,978.02</b>	<b>(875,135.98)</b>	<b>1,513,409.74</b>

**Jefferson Co. SWCD**  
**Profit & Loss**  
 July 2023 through June 2024

	Jul '23 - Jun 24
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
Grants Revenue	1,224,852.55
Jefferson County Reimbursed Income	3,592.00
	2,022.39
<b>Total Income</b>	1,230,466.94
<b>Gross Profit</b>	1,230,466.94
<b>Expense</b>	
<b>Operating Expenses</b>	
Administration	708.09
Auditing	7,150.00
Dues	961.85
Insurance	431.00
Internet Service	719.40
Storage	1,601.00
Operating Expenses - Other	277.38
<b>Total Operating Expenses</b>	11,848.72
<b>Outreach</b>	9,175.00
<b>Personnel</b>	
<b>Payroll Expenses</b>	
Gross Wages	7,167.61
Health Insurance	68,710.19
PERS	31,119.35
Unemployment	79.68
Work comp	388.48
Payroll Expenses - Other	314,498.49
<b>Total Payroll Expenses</b>	421,963.80
<b>Total Personnel</b>	421,963.80
<b>Projects</b>	
Contracted Projects	574,700.26
Equipment	8,567.15
Field Supplies	499.66
Herbicide	1,486.50
Permits	50.00
Plantings	2,000.00
Supplies & Materials	10,156.64
Training	2,332.29
<b>Travel &amp; Workshops</b>	
Travel Expenses	6,707.88
Vehicle expenses	7,499.07
Travel & Workshops - Other	43,041.25
<b>Total Travel &amp; Workshops</b>	57,248.20
<b>Trout Creek</b>	
BPA	165.98
<b>Total Trout Creek</b>	165.98
<b>Projects - Other</b>	13,894.48
<b>Total Projects</b>	671,101.16
<b>Total Expense</b>	1,114,088.68
<b>Net Ordinary Income</b>	116,378.26
<b>Net Income</b>	116,378.26

Jefferson Co. SWCD  
**Balance Sheet**  
 As of July 21, 2024

	<u>Jul 21, 24</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
Checking/Savings	
Checking	190,983.79
Savings US Bank	2,828.32
<b>Total Checking/Savings</b>	<u>193,812.11</u>
Accounts Receivable	
Accounts Receivable	62,634.47
<b>Total Accounts Receivable</b>	<u>62,634.47</u>
<b>Total Current Assets</b>	256,446.58
<b>Fixed Assets</b>	
Equipment	77,680.99
Vehicles	33,320.24
<b>Total Fixed Assets</b>	<u>111,001.23</u>
<b>Other Assets</b>	
Accumulated Depreciation	(86,900.20)
<b>Total Other Assets</b>	<u>(86,900.20)</u>
<b>TOTAL ASSETS</b>	<u><u>280,547.61</u></u>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
Accounts Payable	
Accounts Payable	20,314.13
<b>Total Accounts Payable</b>	<u>20,314.13</u>
<b>Other Current Liabilities</b>	
Direct Deposit Liabilities	(591.67)
Direct Deposit Liability	(837.46)
<b>Payroll Liabilities</b>	
Medicare	35.97
OSGP	6,500.00
PERS	2,889.71
Social Security	162.21
Unemployment	(4.54)
Payroll Liabilities - Other	(181.10)
<b>Total Payroll Liabilities</b>	<u>9,402.25</u>
<b>Total Other Current Liabilities</b>	<u>7,973.12</u>
<b>Total Current Liabilities</b>	<u>28,287.25</u>
<b>Total Liabilities</b>	28,287.25
<b>Equity</b>	
Fund Balance	85,114.38
Opening Bal Equity	(880.11)
Retained Earnings	208,829.52
Net Income	(40,803.43)
<b>Total Equity</b>	<u>252,260.36</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>280,547.61</u></u>