




	A	B	C	D	E	F	G	
1	Jefferson County SWCD 2024-25 Annual Plan of Work							
2	We promote resource management that benefits both watershed health and economic viability.							
3	Goals/Objectives/Strategies/Projects			Start	End	Staff	Board	
4	Goal A: Improve irrigation efficiency and reduce irrigation runoff							
5	a.	Partner and collaborate with stakeholders, agencies and organizations including NUID, NRCS, OWEB, FSA, Wy'East RC&D, DRC, etc. to coordinate and facilitate natural resource agreements, work group participation and round table discussions.		7/1/2024	6/30/2025	Ellen/Ryan	All Board	
6	b.	Facilitate the Jefferson County Agricultural Resiliency Group; participate in Group conversations and Workgroups		7/1/2024	6/30/2025	Ellen w/all staff	Brad, Craig, Lloyd, Rob	
7	c.	Provide technical assistance to landowners including site visits, grant writing, implementing conservation practices, compliance visits with ODA, and project management/inspection/verification.		7/1/2024	6/30/2025	Ellen/Ryan		
8	d.	Map irrigation systems		7/1/2024	6/30/2025	Ellen/Ryan/Adam/Kate		
9	Goal B: Improve soil health (in croplands)							
10	a.	Assist landowners with EQIP and small grant applications that improve soil health		7/1/2024	6/30/2025	Ellen		
11	b.	Participate in the NUID Soil Health RCPP with NUID, DRC, and OSU Extension		7/1/2024	6/30/2025	Ellen/Ryan		
12	c.	Facilitate tours of conservation practices implemented and planned		7/1/2024	6/30/2025	Ellen/Ryan	All Board	
13	d.	Assist NRCS with outreach		7/1/2024	6/30/2025	Ellen/Ryan		
14	e.	Weeds: attend winter meetings, meet with up to 100 landowners to discuss weed control		7/1/2024	6/30/2025	Ryan		
15	f.	Weeds: develop 5 brochures for different types of landowners		10/1/2024	4/1/2025	Ryan/Ellen		
16	g.	2 peer-to-peer on-farm field days focusing on weed control		2/1/2025	4/1/2025	Ryan/Ellen		
17	h.	Develop and implement methodology to assess and track soil health		7/1/2024	6/30/2025	Ellen/Ryan		
18	Goal C: Protect and improve water quality							
19	a.	Continue Campbell Creek SIA water quality monitoring		7/1/2024	6/30/2025	Ellen		
20	b.	Implement the Middle Deschutes PSP Strategic Plan; continue monitoring pesticides in Mudsprings, Campbell Creek, Rattlesnake Canyon, and Culver Drain. Implement outreach program		7/1/2024	6/30/2025	Ellen/Ally/Ryan	Rob, Craig	
21	c.	Implement outreach through the ODA/EPA Toxics Grant		7/1/2024	6/30/2025	Ryan/Ellen		
22	Goal D: Improve streamside conditions and habitat							
23	a.	Connect streams to floodplains via BDAs and bioengineering		7/1/2024	6/30/2025	Adam/Ally		
24	b.	Improve riparian vegetation via plantings		7/1/2024	6/30/2025	Adam/Ally		
25	c.	Hire CREP Planner		7/1/2024	6/30/2025	Kate		
26	Goal E: Improve rangeland and forest health							
27	Improve Hydrologic Function in Trout Creek Watershed							
28	a.	Provide Technical Assistance & Input, seek funding		7/1/2024	6/30/2025	Adam/Ally		

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29	b.	Watershed Coordination and Assistance with ODFW-Trout Creek Project		7/1/2024	6/30/2025	Adam		
30	c.	Habitat Maintenance - Maintain Instream and Floodplain Structures		7/1/2024	6/30/2025	Adam		
31	d.	Develop and implement noxious weed program: write grants, develop outreach tools, provide information to landowners and pesticide applicators, and control noxious weeds		7/1/2024	6/30/2025	Adam/Ryan		
32	e.	Trout Creek Vegetation Improvement - Upland & Riparian		7/1/2024	6/30/2025	Adam		
33	f.	Foley Creek Passage and Habitat Improvement - Phase 2 Implementation		7/1/2024	3/31/2025	Adam		
34	g.	Little Trout Creek Juniper Removal OWEB Grant Implementation		7/1/2024	6/30/2025	Adam		
35	h.	Beaver Creek Watershed Improvement OWEB Grant Implementation		7/1/2024	12/31/2024	Adam		
36	i.	Calf Gulch Juniper Removal OWEB Grant Implementation		7/1/2024	12/31/2024	Adam		
37	j.	Produce Annual Report		7/1/2024	6/30/2025	Adam		
38	k.	Weeds: attend winter meetings, meet with up to 20 landowners to discuss weed control		7/1/2024	6/30/2025	Ryan		
39	l.	Weeds: develop brochure for different types of landowners		10/1/2024	4/1/2025	Ryan/Ellen		
40	m.	Weeds: 1 peer-to-peer on-farm field day focusing on weed control		12/1/2024	2/1/2025	Ryan/Ellen		
41	Trout Creek Monitoring							
42	a.	Assist ODFW with Steelhead Spawning Surveys and Smolt Trapping		7/1/2024	6/30/2025	Adam		
43	b.	Annual project site visits/evaluations and photo points		7/1/2024	6/30/2025	Adam		
44	c.	GPS survey past stream restoration project sites after high water events		7/1/2024	6/30/2025	Adam		
45	d.	Hydrologic Restoration for Steelhead in Jefferson County - CIS monitoring		7/1/2024	6/30/2025	Adam/Ally		
46	Other							
47	a.	Maintain BDAs in Campbell Creek		7/1/2024	6/30/2025	Ally		
48	b.	Plan and implement field tours and outreach/educational events		7/1/2024	6/30/2025	Ally/Ellen/Ryan		
49	c.	Implement Roberts' Small Grant		7/1/2024	6/30/2025	Ellen/Ryan/Ally		
50	Goal F: Support Middle Deschutes Watershed Council activities							
51	a.	Provide technical assistance to on the ground projects		7/1/2024	6/30/2025	Ally		
52	b.	Write and manage grants		7/1/2024	6/30/2025	Ally/Kate		
53	c.	Manage Small Grant Team		7/1/2024	6/30/2025	Ally		
54	d.	assist with outdoor education programming in Jefferson County		7/1/2024	6/30/2025	Ally/Ellen		
55	e.	Act as Fiscal Administrator for Council		7/1/2024	6/30/2025	Kate		
56	Goal G: District Operations							
57	Marketing Jefferson County SWCD to increase community support for our mission							

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58	a.	Maintain District website. Display information, news, create community, and showcase benefits of Jefferson SWCD programs.		7/1/2024	6/30/2025	Ellen		
59	b.	Show and market the results and outcomes that Jefferson SWCD achieves thru Annual Report.		7/1/2024	6/30/2025	Ellen		
60	c.	Newsletters and News Releases.		7/1/2024	6/30/2025	Ellen/Ryan		
61	d.	Participate in Natural Resource Committees or Groups that align with the District mission in Jefferson County.		7/1/2024	6/30/2025	All staff	All Board	
62	e.	News articles		7/1/2024	6/30/2025	Ellen/Ryan/Ally		
63	Internal Operations							
64	a.	Implement 2023-2028 Strategic Plan		7/1/2024	6/30/2025	All	All Board	
65	b.	Annually update Annual Plan of Work based on Jefferson SWCD Strategic Plan.		7/1/2024	6/30/2025	All	All Board	
66	c.	Develop weed strategic plan		10/1/2024	4/1/2025	Ryan/Ellen	All Board	
67	d.	Hire Conservation Planner		7/1/2024	6/30/2025	Kate	All Board	
68	e.	Update as needed Board Policies and Procedures		7/1/2024	6/30/2025	Kate		
69	f.	Continue to manage Jefferson County SWCD financial affairs consistent with Accepted Accounting Principals and ODA Requirements		7/1/2024	6/30/2025	Kate	Curt	
70	g.	Submit detailed financial reports to Board member for monthly review		7/1/2024	6/30/2025	Kate	Rob	
71	h.	Administer grant funding and track finances for all funding sources in QuickBooks		7/1/2024	6/30/2025	Kate		
72	i.	Conduct annual financial audit or review and quarterly financial review by CPA		7/1/2024	6/30/2025	Kate		